

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
DECEMBER 9, 2019  
REGULAR SESSION 6:00 PM  
EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL      Time: 6:02 PM**

Dr. Swabb	P	Mrs. Brewer	P	Pastor Reindel	Absent	Mr. Besecker	P	Mr. Miller	Absent
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**BOARD PRESIDENT’S REPORT: DR SCOTT SWABB**

- A. Welcome
- B. Review of Agenda
- C. Student Spotlight -

**1. Student Name: Samara Reed**

**She was recognized again later in the evening when she arrived**

**Nominated By: Mrs. Ridout-** presented by Mrs. Fry/Mr. Daugherty

*“I would like to recognize Samara Reed for her hard work and helpfulness in the classroom. Samara is the daughter of Lacey Reed. In the classroom Samara is always putting in the hard work and doing her best to succeed in all academic areas. At the beginning of the year it was a struggle for her to focus on her studies, but I have seen a big maturity gain over these last few months and she is showing great improvement. She will help other students in need whenever she notices there is a need. She includes students that others may leave out. Samara will help others when they need their shoes tied or if they find the work difficult. She tends to complete her work fairly quickly and will work on writing or reading when she finishes early. She has made many books for me. She is a natural leader. It is for these reasons that I chose to recognize Samara Reed.*

**2. Student Name: Natalie Rank**

**Nominated By: Mrs. Fry**

*“The student I am choosing for the Spotlight Award is Natalie Rank. She is an extremely hard worker in the classroom and when she finishes she looks for a friend to help. Not only does she work hard but she always does her best and accepts any challenge I throw her way. She displays all of the qualities of a PAX leader. She walks hips and lips, works quietly, and influences her friends to make good choices.*

*Natalie likes to play outside and do crafts. She says her favorite things to make are unicorns. Her favorite color is purple and when she grows up she wants to be a vet. If she continues with the work ethic she currently has I know she can do anything! I am so proud of you Natalie, keep up the good work!"*

- 3. Student Name: Kristen Skinner, Grade: 6**  
**Parent(s) Name: Candice and Chad Skinner**  
**Nominated By: Mrs. Szary**

*"If you could learn to do anything, what would it be?*

- *Cooking casseroles*

*What's your favorite indoor or outdoor activity?*

- *Playing with my siblings*

*If you could meet anyone, living or dead, who would you meet?*

- *Jesus*

*What is your favorite thing about Bradford Schools?*

- *Teachers*

*What is your favorite subject in school?*

- *History*

*What would you like to do after graduating from Bradford?*

- *Go to college to be a pediatrician*

*Why was student selected:*

- *Kristen is a hard worker who never gives up in math and keeps a positive outlook. She is always kind and caring towards her classmates and other peers. I enjoy having her in class because of her positive and personable qualities".*

- 4. Student Name: Jonathan Richardson-Welch, Grade: 12, unable to attend**  
**Parent(s) Name: Sara Richardson-Jones and David Allan Jones**  
**Nominated By: Mr. White not in attendance (Read by Mr. Daugherty)**

*"If you could learn to do anything, what would it be? \**

- *"It would probably have to be medieval weaponry and all that"*

*What's your favorite indoor or outdoor activity? \**

- *"It would have to be game creation on paper on on computers"*

*If you could meet anyone, living or dead, who would you meet? \**

- *"Tough one, probably Napoleon"*

*What is your favorite thing about Bradford Schools? \**

- *"Small community where everyone knows each other"*

*What is your favorite subject in school? \**

- *"History"*

*What extracurriculars/sports/clubs/after school activities are you involved in? \**

- *"VR club and that's about it"*

*What would you like to do after graduating from Bradford? \**

- *"Become a teacher in the field of history"*

(Teacher Response) Why was student selected

- I chose Jonathan because he has shown initiative in Pre-Engineering to consistently work towards making projects his own and incorporate his own interests into learning the skills the class provides enabling him to more effectively do what he is passionate about. He has been a leader to the younger grade level students in the course while using teaching them how to do projects similar to his former projects from last year as a chance to prepare himself for his desired profession. I respect that.

D. Staff Spotlight - **Tab Canan** – Present

*Tab Canan has done an amazing job getting our media center built up with good literature for students. She spends lots of hours beyond the day to get the literature available for the students. Over the past year, Tab and high school student council have been collecting plastic lids. With those lids and the help of donators, we have been able to have 7 benches made. These are going to be great to have. We appreciate this and the many other ways that she goes above and beyond for our students and school.*

**ADOPTION OF THE AGENDA**

- A. Additions and Deletions to Amended Agenda
- B. Approval of the Agenda

Motion: Maria Brewer; Second: Scott Besecker

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	Absent	Mr. Besecker	I	Mr. Miller	Absent
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MOTION PASSES 3-0  
RESOLUTION NO 091-2019

## APPROVAL OF MINUTES

A. November 18, 2019 - Regular Meeting

Motion: Scott Besecker; Second: Dr. Swabb

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	Absent	Mr. Besecker	I	Mr. Miller	Absent
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MOTION PASSES 3-0

RESOLUTION NO 092-2019

## ADMINISTRATIVE REPORTS

A. Joe Hurst, Superintendent

1. Tractor . Discussed sale of tractor and failure to meet the reserve bid.

2. President Pro-Tem will be Dr. Swabb . Organizational meeting at 6 PM, January 13, 2020

B. Mrs. Michelle Lavey, Elementary Principal . Not in attendance

C. Mr. Matt Triplett, Secondary Principal . Not in attendance

D. Mr. Bob Daugherty, Dean of Students . Present

### Happenings in Elementary

1. Students Learn about Thanksgiving in classrooms
2. Students Learn about the importance of trees at Stillwater on field trip
3. Fundraiser limousine ride to McDonalds as a reward for fundraiser
4. Elementary Spelling Bee winners . Amy Wright & Lance Miller. They will be the representatives for the elementary Darke County Spelling Bee.
5. JH Spelling Bee winners . Braeden Duff, Owen Beachler, & Kira Snyder
6. FFA went to OSU Hockey game.
7. Publications class wear matching shirts provided by Mrs. Sharon Moore
8. Seniors serving Seniors

## Bradford Upcoming Events

1. November 11 . March 18, 2020 After school intervention for grades 2 and 3
2. December 2-20, 2019 Canned food drive for Resource Center
3. December 9, 2019 High School Band Concert 7:30-8:30
4. December 17, 2019 Elementary Christmas Musical grades 1-4 at 7 PM
5. December 18, 2019 Elementary Christmas Musical grades 1-4 at 9 AM
6. December 20, 2019 Early release 1:40 PM . Last day of 2<sup>nd</sup> quarter
7. December 21 . January 6, 2020 Christmas break for students
8. January 5, 2020 Staff work day
9. January 7-9, 2020 Animal presentation 9:45 AM

E. Miss Chloe Shell, Athletic Director/Transportation Director - not in attendance

F. Mrs. Maria Brewer, Upper Valley CC update

1. Levy passed for Upper Valley CTC
2. 679 incoming juniors at sophomore days

G. Mrs. Carla Surber, Treasurer

1. Joe Braden from Keith Faber's office is looking into a location for a public records meeting
2. Working with Mrs. Schmitz's class on banking and saving money for her class project of her Christmas store.

## **PUBLIC PARTICIPATION - none**

## **FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber**

Consent Calendar (items 1 through 13). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal . November, 2019
2. Check Register . November, 2019

3. Then & Now certification of bills that were obligated by employees of the district:

Bradford Schools Spirit Days	Encumbered 0	Payable \$ 91.20
Rodney Kaiser	Encumbered 0	Payable \$ 60.00
Marcus Calvert	Encumbered 0	Payable \$ 349.00
Skip Miller	Encumbered 0	Payable \$ 125.82
Bradford Cafeteria	Encumbered 0	Payable \$ 368.00
AirBorne	Encumbered \$380.00	Payable \$ 389.99
Sign Crafters, Inc.	Encumbered 0	Payable \$ 190.00
Nicholas Rank	Encumbered 0	Payable \$ 60.00
Amazon	Encumbered \$40.64	Payable \$ 41.58
Gordon Food Service	Encumbered \$126.76	Payable \$155.05

4. Approval of Permanent appropriations for necessary amendment.
5. Approval of Transfers and Advances for the month.
6. Accept donation from the Bradford PTO for iPads in the amount of \$4,186.00.
7. Accept donation from the Covington Eagles #3998 in the amount of \$7,000.00.
8. Accept donation from the Community Festival Association in the amount of \$500.00 given for Bradford Band marching in Pumpkin Show parades.
9. Accept donation from Arens Corporation in the amount of \$100.00 in April 2019 for Athletic Department.
10. Accept donation from Bradford PTO Script Program in May 2019 for \$5,346.12 and October 2019 for \$1,427.65 for Washington DC trip.
11. Accept donation from Miami County Foundation in May 2019 for multiple grants totaling \$11,242.00.
12. Accept donation from Upper Valley Career Center in June 2019 for 95.00 for Bradford FFA.
13. Accept donation from Bradford Alumni Association in August 2019 for \$1,500.00 for **Wade Spencer** Scholarship.

*END OF CONSENT AGENDA*

Motion: Maria Brewer; Second: Scott Besecker

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	Absent	Mr. Besecker	I	Mr. Miller	Absent
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MOTION PASSES 3-0  
 RESOLUTION NO 093-2019

**OLD BUSINESS none**

**NEW BUSINESS**

Consent Items (items 1 through 12). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Employment/Resignations:

- A. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2019-2020 school year:

<b>Brian Schwieterman</b>	Head Varsity Track Coach
<b>Rob Grillot</b>	HS Track Assistant Coach
<b>Mindy Burgett</b>	JH Track Coach
<b>Brock Faulkner</b>	JH Track Assistant Coach
<b>Jeff Wirrig</b>	Resigned Half-Time Varsity Asst Girls Basketball Coach
<b>Jeff Wirrig</b>	Reserve Girls Basketball Coach
<b>Crystal Yingst</b>	Resigned Half-Time Varsity Asst Girls Basketball Coach
<b>Crystal Yingst</b>	HS Assistant Girls Basketball Coach

- B. Voluntary Personnel - One (1) Year Contract for the 2019-2020 school year:

<b>Nick Rank</b>	Volunteer HS Boys Basketball Assistant Coach
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- C. Classified Personnel - One (1) Year Substitute Contract for the 2019-2020 school year (pending current background check):

<b>Harold Speight</b>	Substitute Educational Aide
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- D. Certified Personnel - One (1) Year Substitute Contract for the 2019-2020 school year:

**Christina Hoffman**  
**Kimberley Cordonnier**

2. Recommend approval for 2 non-paid (partial) days for **Abigail Hopkins** for the following:

0.25 day on 11/20/19      0.75 day on 11/21/19

3. Recommend review the following food service policies:

8500 - Food and Beverage Sales  
8550 - Competitive Food Sales

4. Recommend approval of contract with John Collins, Ed.D., Collins Education Associates, LLC for Collins Writing Program Workshop with John Collins on March 16, 2020 for 1 full day at \$2,500.00 provided grant money is available.

5. Recommend increasing the contract with Spirit Medical Transportation to \$1000/student per month due to reduced participation as described in the July 2019 contract.

6. Approve resolution to participate in the OSBA Legal Assistance Fund,

Whereas the Bradford Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the Board hereby resolves to participate in the OSBA Legal Assistance Fund for calendar year 2020 and authorizes the treasurer to pay the Legal Assistance Fund \$250.00.

7. Elect a President Pro-Tem to preside initially at the organizational meeting until a new President is elected and set a date for the organizational meeting. Dr. Swabb was elected as Pro-Tem.
8. Approve contract for continuing participation in the Dayton Area School Employment Consortium at \$200.00 per building.
9. Recommend approval of 2020 annual membership dues with the Ohio School Board Association electing the annual OSBA Brief Case Electronic subscription.
10. Recommend approval of an overnight field trip for Bradford FFA and Upper Valley Career Center to attend the Ohio FFA 212-360 Leadership Conference using the school van, departing on January 18, 2020 at 8:30 AM and returning on January 19, 2020 at 1:00 PM.
11. Recommend approval of Bradford's 2020 Fall Quote Criteria from K&K Tours for 8th

Grade Washington DC trip.



12. Recommend approval for tuition reimbursement for Ryan Schulze for 9 semester hours in the amount of \$481.50:

99T02-UC Ed. Tech 101  
 103T02-UC Mastering Google Apps for Ed.  
 89T02-UC Study Smarter Not Harder - Study Skills for Students

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted.

*END OF CONSENT AGENDA #1*

Motion: Maria Brewer; Second: Dr. Swabb

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	Absent	Mr. Besecker	I	Mr. Miller	Absent
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MOTION PASSED 3-0  
 RESOLUTION NO 094-2019

Consent Items (items 13 through 16). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

13. Approve the Administrative Guidelines for Crowdfunding AG6605.
14. Emergency amend Policy 9700 section D.6. to read ~~the~~ *the Board does not permit or sanction the use of crowdfunding for District of specific school programs or activities, including co-curricular or extracurricular activities unless specific permission is granted from the superintendent.* ~~updates in red~~

15. Emergency amend Policy 5830 paragraph 7 to read "The board does not permit or sanction the use of crowdfunding for District or specific school programs or activities, including co-curricular or extracurricular activities *unless specific permission is granted from the superintendent*." Updates in red.
16. Grant authority to the Superintendent to sell the tractor at the price to be determined by inquiry to receive the best price.

END OF CONSENT AGENDA #2

Motion: Scott Besecker; Second: Maria Brewer

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	Absent	Mr. Besecker	I	Mr. Miller	Absent
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MOTION PASSES 3-0  
RESOLUTION NO 095-2019

**ADJOURNMENT**

Motion: Maria Brewer; Second: Scott Besecker

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	Absent	Mr. Besecker	I	Mr. Miller	Absent
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Time 6:42 PM

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**Dr. Scott Swabb**

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**Mrs. Carla Surber, CPA, CGMA**